

**Agenda Item No:**

**Report To:** CABINET

**Date:** 16<sup>TH</sup> DECEMBER 2021

**Report Title:** SCHEDULE OF KEY DECISIONS TO BE TAKEN

**Report Author and Job Title:** Danny Sheppard, Member Services Manager

**Portfolio Holder:** Portfolio Holders are individually specified in the attached Schedule.



<b>Summary:</b>	To set out the latest Schedule of Key Decisions to be taken by the Cabinet of Ashford Borough Council.
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**Key Decision:** NO

**Significantly Affected Wards:** Where appropriate, individual Wards are indicated.

**Recommendations** That the Cabinet receive and note the latest Schedule of Key Decisions.

**Policy Overview:** Under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, there is no longer a legal requirement to publish a Forward Plan of Key Decisions, however there is still a requirement to publish details of Key Decisions 28 clear days before the meeting they are to be considered at. The Council maintains a live, up to date rolling list of decision items on the Council's website, and that list will be presented to the Cabinet each month, in its current state, for Members' information.

**Financial Implications:** Nil

**Legal Implications:** n/a

**Equalities Impact Assessment** n/a

**Other Material Implications:** Nil

**Exempt from publication:** No

**Background Papers:** None

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## CABINET SCHEDULE OF KEY DECISIONS TO BE TAKEN

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Paul Bartlett; Neil Bell; Andrew Buchanan; Paul Clokie; Peter Feacey; Matthew Forest; Nathan Iliffe; Alan Pickering; and Neil Shorter.

*Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at <https://ashford.moderngov.co.uk>*

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
<b>16<sup>th</sup> December 2021</b>					
Housing Revenue Account (HRA) Business Plan 2021-2051 (including Financing and Affordable Homes Programme)	<i>To detail the financial position in the HRA and ask Members to agree Housing's priorities for the next year.</i>	Cllr Clokie	Sharon Williams/Mark James	Open (Exempt Appendix)	21/10/20
Bockhanger Consultation – Outcomes	<i>To provide some background and context to the most recent consultation and detail the feedback from stakeholders about the principle of an integrated community space in the area and the delivery mechanism specified.</i>	Cllr Clokie	Mark James	Open	30/10/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Street Naming and Numbering - 21/0097/SNN Land west of Viaduct Terrace, Warehorne Road, Warehorne	<i>To seek agreement for the naming of the access road.</i>	Cllr Bell	Kenneth Beach	Open	1/10/21
Vehicle Speeds and Vision Zero	<i>To present information on road safety and document the Borough Council's position on this important subject. It will specifically set out the Cabinet's stance on vehicle speed limits.</i>	Cllr Feacey	Sheila Davison	Open	21/10/21
Festival and Events Framework	<i>To introduce the framework noting the approach and handling required for its delivery; to get endorsement of the report's recommended themes linked to our corporate plan objectives; and to agree the direction of travel for suggested seasonal events and the financial resources required to deliver them over the next two years.</i>	Cllr Forest	Chris Dixon	Open	8/11/21
Levelling Up Fund, Ashford International Studios, Newtown Works	<i>To seek approval to take on the role of accountable body for Levelling Up funding, and put in place grant agreements with Government and the developer to ensure this funding can be secured.</i>	Cllrs Clarkson/Iliffe	Andrew Osborne	Open	10/11/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
27 <sup>th</sup> January 2022					
Newtown Works		Cllrs Clarkson/ Iliffe	Andrew Osborne	Open	10/11/21
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Shorter	Nic Stevens	Open (Exempt Appendix)	29/1/21
Automatic Number Plate Recognition Parking Solution – Edinburgh Road Car Park and Park Mall Car Park	<i>To seek approval to introduce ANPR at both Edinburgh Rd and Park Mall car parks. Upgrading to ANPR will give customers greater flexibility and a wider range of payment options including payment by phone using RingGo. The intention is to start installation in both car parks upon Cabinet approval from February 2022.</i>	Cllr Feacey	Mandy Cracknell	Open	18/11/21
Parking Charges at Edinburgh Road Car Park and Park Mall Car Park	<i>To agree a minimum payment of one hour and to lower the charges to accommodate the RingGo convenience fee for both Edinburgh Rd Car Park and Park Mall Car Park.</i>	Cllr Feacey	Mandy Cracknell	Open	18/11/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Extension of Electric Vehicle Charger provision	<i>To request funding for the installation of the phase 2 EVCs in the locations that do not meet the OLEV funding criteria.</i>	Cllr Feacey	Alison Oates/ Mandy Cracknell	Open	24/11/21
Health and Safety Policy	<i>To seek approval from Cabinet for the revised Health and Safety Policy for Ashford Borough Council. This internal Policy affects the health, safety and welfare of Council employees.</i>	Cllrs Feacey/ Pickering	Natalie Pearce	Open	24/11/21
<b>24<sup>th</sup> February 2022</b>					
Revenue Budget 2022/23	<i>To present the draft revenue budget for 2022/23 to the Cabinet for recommendation to Council.</i>	Cllr Shorter	Maria Stevens	Open	28/2/20
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Maria Stevens	Open	28/2/20
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Shorter	Tom Swain	Open	28/2/20
Carbon Neutral Action Plan – Adoption	<i>To adopt the plan following a period of consultation.</i>	Cllr Clarkson	Jennifer Shaw	Open	20/5/21
Egerton Neighbourhood Plan		Cllr Bell	Claire Marchant	Open	2/12/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
31 <sup>st</sup> March 2022					
Annual Pay Policy Statement (including Review for 2022/23)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance.</i>	Cllr Pickering	Michelle Pecci/ Joy Cross	Open	19/3/21
28 <sup>th</sup> April 2022					
Street Lighting Project – Phase 2		Cllr Iliffe	Paul McKenner	Open	20/8/21
26 <sup>th</sup> May 2022					
30 <sup>th</sup> June 2022					
Recovery Plan Annual Report 2021/22	<i>To present the Annual Report 2021/22 highlighting performance against the Recovery Plan priorities.</i>	Cllr Clarkson/ Shorter	Tom Swain	Open	28/6/21
Final Outturn 2021/22	<i>Final budget outturn for previous financial year.</i>	Cllr Shorter	Maria Stevens	Open	28/6/21
28 <sup>th</sup> July 2022					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Shorter	Nic Stevens	Open (Exempt Appendix)	30/7/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
25 <sup>th</sup> August 2022					
KEEP CLEAR FOR HOLIDAYS					
29 <sup>th</sup> September 2022					
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Maria Stevens	Open	1/10/21
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Shorter	Tom Swain	Open	1/10/21
Corporate Commercial Property Strategy – Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Cllr Iliffe	Paul McKenner	Open	1/10/21
27 <sup>th</sup> October 2022					
Medium Term Financial Plan	<i>To ask Cabinet to note the Medium Term Financial Plan ahead of this year's Budget process.</i>	Cllr Shorter	Maria Stevens	Open	29/10/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
24 <sup>th</sup> November 2022					
Corporate Performance Report	<i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot'.</i>	Cllr Shorter	Tom Swain	Open	29/11/21
Council Tax Base 2022/23	<i>To present for approval the estimated 2022/23 Council tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i>	Cllr Shorter	Maria Stevens	Open	29/11/21
Draft Budget 2023/24	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&amp;S Task Group and public consultation.</i>	Cllr Shorter	Maria Stevens	Open	29/11/21
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report.</i>	Cllr Shorter	Maria Stevens	Open	29/11/21

***If you wish to contact a Report Author by email, unless stated otherwise, the addresses are;  
first name.surname@ashford.gov.uk***

6/12/21